

TREASURER

General Duties

The Treasurer shall be the principal accounting and financial Officer of SMRP and shall remain fully advised as to the financial condition of SMRP. Further, the Treasurer shall review, develop, and implement the fiscal policies of SMRP; monitor the condition of SMRP's reserve fund and ensure that it is invested according to SMRP's financial objectives; present a proposed budget for the next fiscal year to the Board of Directors for approval at the last regular meeting of the year, or as soon thereafter as possible; and regularly report to the Board of Directors on the financial conditions and the adequacy of the accounting records of SMRP. The Treasurer shall have such other duties as prescribed by the Chair or the Board of Directors from time to time.

Committee Oversight Responsibilities

- Audit Committee
- Reserve Fund Committee
- SMRP Foundation

Committee Participation Requirements

- Executive Committee
- Audit Committee
- Reserve Fun Committee (serves as chair)
- Scholarship Awards Committee

Term Limit

Two-year term. Alternates with the Secretary position. Terms begin during the SMRP Annual Conference.

Estimated Time Commitment

1-5 hours per month

- In-person meetings: The Board typically meets one to three times per year in person.
- Teleconference: All other meetings are held by teleconference and average an hour and a half in length. The meeting schedule is set in advance along with calendar reminders.
- Other: Committee teleconferences and regular check in calls with the Executive Director.

Travel Compensation

Board members are expected to cover their own travel to In-person meetings. Travel costs will be reimbursed to cover expenses to chapter events.

Requirements

- Must be a member in good standing
- Must hold the CMRP or CMRT designation
- Must participate in Board Orientation held prior to SMRP Annual Conference in October
- Must review and sign the SMRP Code of Conduct annually
- Must adhere to the Antitrust Policy

Qualifications

- Demonstrated leadership skills: ability to think strategically, manage complex issues, resolve conflict, and act decisively
- Demonstrated ability and willingness to work effectively and collaboratively in a group
- Demonstrated professionalism
- Commitment to SMRP
- Experience and understanding of the maintenance, reliability and physical asset management profession
- Displays willingness to commit time and to participate actively

Strongly Preferred

- Employer support
- A minimum of one term serving as an Officer
- A minimum of three years serving as a member of, or a Chair, on an SMRP committee
- Service in a leadership or volunteer position with another nonprofit

Resignation

Any Officer may resign from his/her position at any time by written notice delivered to the Chair and/or Executive Director, and such resignation shall be effective when the notice is delivered unless the notice specifies a future date. The pending vacancy may be filled before the effective date, but the successor shall not take office until the effective date.

Removal

Any Officer may be removed from his/her position for cause by a two-thirds (2/3) affirmative vote of the members entitled to vote, whenever, in their judgment, the best interests of SMRP would be served thereby, at a meeting at which a quorum is present, provided written notice of the meeting is delivered to all members stating that the purpose of the meeting is to vote on removal of the named Officer. Such vote shall not take place until after an appropriate hearing with due notice, conducted in accordance with procedures adopted by the Board of Directors. Such removal shall be without prejudice to the contract rights, if any, of the person so removed.